WOODEND BOWLING CLUB
CLUB ROOM HIRE & CONDITIONS

Non Club Members for Private Functions	**$300.00**
Full-paying Club Members $100 Discount	**$200.00**
Social Club Members - $50 Discount	**$250.00**
Other Including commercial use	**Negotiable**

Note: Booking period for above fee is up to 5 hours, including set-up and pack-up. Extra time at $100 per hour (members 50% of this rate). Does not include bowling or use of bowls greens which can be negotiated for an additional cost. Clubhouse must close at 10pm.

Bar Requirements * **YES - NO**
Catering Requirements # **YES - NO**

 # If you require catering we may be able to organise for you at an additional cost to the Hall Hire

NAME OF APPLICANT _____

COMPANY (If Applicable) _____

ADDRESS _____

PHONE _____ **EMAIL** _____

DATE OF HIRE _____ **PURPOSE OF HIRE** _____

ARRIVAL TIME AM / PM _____ **HALL VACATED AM / PM** _____

ACCESS TO SET UP HALL YES - NO (if YES state date and time) _____

SIGNATURE OF APPLICANT _____ **DATE**_____

COMMITTEE USE ONLY :

GRANTED - NOT GRANTED _____

REASON IF NOT GRANTED _____

SIGNED _____ **DATE** _____

This Form acts as an agreement and conditions for the exclusive hire of Club premises. It must be signed and sent to the Club Secretary at the email address below.

CONDITIONS OF HIRE

1. Room must be restored to its original setting.
2. Hall including tables, chairs, floors, toilets, stoves, kitchen area must be left in clean condition, otherwise a cleaning fee of $150 will be added to the hiring fee.
3. Hot water urn to be turned off. Heating / aircon / lighting to be turned off.
4. Breakages or damages will be the responsibility of the HIRER and the cost of repair / replacement will be added to the hiring fee.
5. Any cost incurred over the hiring fee will also be the HIRER'S responsibility.
6. Should access be required prior to the actual hiring time please include above..

** Limited Liquor License & Subject to Liquor licence Act - NO BYO Drinks.*

NOTE: THIS FORM IS TO BE EMAILED TO CONFIRM BOOKING.

Woodend Bowling Club Inc. 142 High Street, Woodend. PO Box 340, Woodend VIC 3442.
Phone: (03) 5407 9220. Email: admin@woodendbowlsclub.com